Call for Applications

Year of South Africa Faculty-Staff Study Tour
(Tentative travel dates June 1 - 14, 2015)

As part of the premier public university in the most diverse county in America, and affirming our commitment to global education, Queens College offers cultural and academic programming focusing on a different nation each year. For the 2014-15 academic year we shall concentrate on South Africa, a country with a rich and diverse history, people, and environment. We shall explore many facets of South Africa’s past, present, and future: its politics, society, economy, and ethnicities, as well as its art, literature, music, and film. As a critical part of our programming, we shall feature the innovative work being done by Queens College faculty, staff, and students in South Africa. In so doing, the Year of South Africa advances a core value of Queens College's educational mission in that Queens is dedicated to embracing, exploring, and understanding the complexity, interdependence, and vitality of our interconnected world.

The Year of South Africa Faculty and Staff Study Tour is a pivotal event for faculty and staff who are active participants in the Year of South Africa program. Study tour participants commit to attending (a minimum of) eight Year of South Africa programs of their choice prior to departure, plus all relevant administrative meetings. Participants travel together to South Africa for approximately two weeks. Through a well-planned itinerary, participants gain direct understanding of the country. Participants also use the in-country experience to work on a project that relates to their work for the college (see below). Participant selection is determined by a committee and based on competitive application. Application to the study tour is open to all Queens College faculty and staff. Please email Marleen Kassel, Director of Asian Initiatives and International Programming (Marleen.Kassel@qc.cuny.edu) with any questions. The study tour application follows.

Application

Year of South Africa Faculty and Staff Study Tour
(Tentative travel dates June 1-14, 2015)

Application is due by email no later than 5 pm on Monday, February 24, 2014
Email applications to: Marleen Kassel at Marleen.Kassel@qc.cuny.edu

The study tour application consists of the following five parts: (1) Cover Sheet, (2) Agreement to Terms of Participation, (3) Statement of Purpose, (4) 50-word biography and 50-word project summary for publication on the Year of South Africa website, and (5) Letter of Support.

1. Application Cover Sheet

Please provide the following information:
1. Name of Applicant:
2. Applicant's Position at Queens College:

3. Applicant's QC address:

4. Applicant's QC phone number:

5. Applicant's QC email address:

6. Date of Application:

2. **Terms of Participation in the Year of South Africa Study Tour**

All applicants are requested to read and sign the Terms of Participation indicating agreement.

1. Final dates for the two-week study in South Africa will be determined based on group consensus insofar as possible;

2. Participants are expected to attend a minimum of eight Year of South Africa programs as described above;

3. Participants are expected to attend all scheduled activities in South Africa;

4. Costs for the two-week period of study in South Africa are substantially funded, not fully funded.
   4a. Queens College is responsible for costs for the full land package including lodging, city-to-city travel, local travel in each city, all academic programs including meetings with counterparts at universities and with other institutions as appropriate; visits to historical and other sites as they relate to the program; and the like.
   4b. Participants are responsible for costs of international airfare, visa, inoculations, some meals, single room supplements, and tips as needed. Should a participant find the need to withdraw from the study tour after payments have been made by Queens College, that participant becomes responsible for all costs not covered by the participant's travel insurance policy.

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**Signature of Applicant**  
**Date of Signature**

3. **Applicant's Statement of Purpose**

Using separate pages, please provide the following information as it relates to your interest in the South Africa study tour.

(a) Describe your duties at Queens College.

(b) Describe your interest and past experience in South Africa. Have you traveled to South Africa? If so, when, and for what reason?

(c) Describe the ways in which participating in the South Africa Study Tour will enhance your work at Queens College. What contribution will you make to the Queens College community upon completion of the South Africa Study Tour? Please be as specific as you can. Provide a timeline and any budgetary requirements that may be associated with the contribution you have in mind. (This is a critical part of the application.)

(d) Invitational priority for faculty members. The administration is particularly interested
in faculty applications with a focus on the General Education curriculum. Accordingly, faculty members submitting applications should indicate whether a General Education course will be created or taught based on the Year of South Africa Study Tour that will include content related to South Africa (gained from your participation in the Study Tour, from your experience with the country, etc.), and which semester and year it will be offered. (A list of existing General Education courses can be found here: [http://gened.qc.cuny.edu/course-lists/pathways-courses/](http://gened.qc.cuny.edu/course-lists/pathways-courses/).)

4. **Summaries for use on Year of South Africa website**

Please provide a brief bio and project summary (each 50 words) for use on the Year of South Africa website.

5. **Applicant's Letter of Support**

Attach or forward a letter from your supervisor or the chair of your department in support of your application.

**Application Timeline:**

- Monday, February 24, 2014 at 5 pm - deadline for applications to be received by email (hard copies not necessary)
- Monday, March 24, 2014 - applicants are notified by selection committee
- Monday, April 7, 2014 - deadline for candidates to accept or reject opportunity to participate in study tour
- Monday, April 14, 2014 - wait-list candidates will be notified of change in status
- Monday, April 28, 2014 - deadline for wait-list candidates to accept or reject opportunity to participate.

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